

CAREER OPPORTUNITY

Vacancy No.: #00-001

Opens: March 17, 2000

Closes: Open Until Filled

Expires: January 31, 2001

The DEFENSE NUCLEAR FACILITIES SAFETY BOARD (Board) is charged with providing technical safety oversight of the Department of Energy's defense nuclear facilities. In establishing the Board, Congress sought to provide the public with added assurance that the defense nuclear facilities required to maintain the nation's nuclear weapons stockpile are being safely designed, constructed, operated and decommissioned. The Board is not part of the Department of Defense or the Department of Energy. The Board is an Equal Opportunity employer.

Title: TECHNICAL SPECIALIST (Full Time position) **Years of Experience Required:** 3

Minimum Job Qualifications: Professional engineering degree from an accredited school or a combination of education/experience -- college level education, training, and/or technical experience that furnished the candidate with thorough knowledge and understanding of both the theoretical and practical applications in one of the engineering disciplines is mandatory. U.S. Citizenship mandatory.

Job Description: As part of a technical staff oversight team, and as an individual contributor, the incumbent will initiate, plan and implement policies, procedures and programs to assess whether the Department of Energy's defense nuclear facilities are safely operated, and to ensure that there is no undue risk to the public's health and safety. The Board is particularly interested in applicants who have experience in the following areas: (1) Nuclear Safety Analysis/Nuclear Criticality (2) Nuclear Physics (3) Fuel Fabrication (4) Chemical Process Safety and (5) Metallurgy.

Job Location: Washington, DC

Travel: To field sites 10 to 30% of the time.

Relocation Expenses: Some relocation expenses will be paid.

Base Pay Levels*: DN II \$42,090 - \$57,909 and DN III \$51,650 - \$74,779

** Plus Local Pay Adjustment of 9.05% in Washington/Baltimore area **

[Full Performance Level DN-V \$93,138 - \$122,400 only with Board approval]

[Security Clearance mandatory--must obtain and maintain a "Q" level security clearance. Screening for illegal drug use.]

Call: Susan Dickerson, Director, Human Resources for additional information.

Telephone: 1-800-788-4016

Fax: (202) 208-6518

E-Mail: veronica@dnfsb.gov

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CAREER TRANSITION ASSISTANCE
PROGRAM (ICTAP)

BASIS OF RATING

The Board provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify us. The decision on granting reasonable accommodation will be on a case-by-case basis.

HOW TO APPLY FOR THIS JOB

- You may apply for this position with a resume, or other application format of your choice, such as the Optional Application for Federal Employment, OF-612, or the SF-171.
- Regardless of the application format you choose, your application or resume should contain a supplemental statement that addresses the Rating Factors and provide the information found under *What Your Resume or Application Must Contain*. In addition, federal employees must submit a current performance appraisal and a recent Form SF-50, Notification of Personnel Action, documenting proof of federal employment.

Prior to appointment, applicants are required to undergo screening for illegal drug use. After employment, individuals are subject to random drug testing. Applicants are required to obtain and maintain a "Q" level security clearance.

- Any applications received after the expiration date of this announcement (January 31, 2001) will not be accepted.

Send your application package to:
Division of Human Resources
Defense Nuclear Facilities Safety Board
625 Indiana Avenue, NW
Suite 700
Washington, DC 20004

WHAT YOUR RESUME OR APPLICATION MUST CONTAIN

→ JOB INFORMATION

Announcement number, title and pay level of the job for which you are applying

→ PERSONAL INFORMATION

Full name, mailing address (Zip code) and day/evening phone numbers (area code)
Social Security Number
Country of citizenship (Requires United States citizenship)
Veterans' preference eligibility
Reinstatement eligibility (Attach SF-50 proof of your career or career-conditional status)
Highest federal civilian grade held (Also give job series and dates held)
High School - Name, city and State (Zip code if known) - Date of diploma or GED
Colleges and universities - Name, city and State (Zip code if known) - Majors - Type and year of any degrees received (If no degree, show total credits earned and indicate whether semester or quarter hours)

→ WORK EXPERIENCE

Give the following information for your paid and nonpaid work experience related to the job for which you are applying. (Do not send job descriptions):

Job title (include series and grade if federal job)
Duties and accomplishments
Employer's name and address
Supervisor's name and phone number
Starting and ending dates (month and year)

BASIS OF RATING

RATING FACTORS

#00-001

①

Knowledge of an engineering or scientific discipline as evidenced by a bachelors or higher-level degree or equivalent experience. Knowledge must be sufficient to understand whether the Department of Energy's facilities and systems are being operated and maintained within uniform standards and good practices.

②

Knowledge of nuclear safety programs which demonstrate the ability to interface with representatives of the Department of Energy, the Nuclear Regulatory Commission, high-level officials within the Board etc., on complex nuclear safety issues.

③

Skill in writing technical reports and in presenting persuasive oral presentations.

Rating Factors determine your ranking in comparison with other applicants.

Applicants who meet the minimum job qualifications described at the beginning of the announcement will be further evaluated based on the above **Rating Factors**.

Your application package should address the information described in the **Rating Factors**.

Failure to specifically and accurately convey your experience, training, education and/or awards may result in your not receiving credit for them.

**VETERANS' PREFERENCE IN HIRING
REQUIRED FORMS
AND OTHER INFORMATION**

VETERANS' PREFERENCE

If you served on active duty in the United States Military and were separated under honorable conditions, you may be eligible for veterans' preference.

To receive preference if your service began after October 15, 1976, you must have a Campaign Badge, Expeditionary Medal or a service-connected disability.

To claim 5-point veterans' preference, you must attach a copy of your DD-214, Certificate of Release or Discharge from Active Duty, or other proof of eligibility.

To claim 10-point veterans' preference you must attach an SF-15, Application for 10-point Veterans' Preference, plus the proof required by that form.

The Defense Authorization Act of November 18, 1997, extended veterans preference to persons who served on active duty during the Gulf War from August 2, 1990 through January 2, 1992. The law grants preference to persons otherwise eligible and who served on active duty during this period regardless of where the person served or for how long. The law also authorized the Secretary of each military department to award the Armed Forces Expeditionary Medal for service in Bosnia during the period November 20, 1995, to a date to be determined. The award of the Medal is qualifying for veterans' preference.

Veterans who are preference eligible or who have been separated from the armed forces under honorable conditions after three years or more of continuous active service may apply.

Veterans' preference is not a factor for Senior Executive Service jobs or when competition is limited to status candidates (current or former federal career or career-conditional employees).

More information on veterans' preference is available in the Vet Guide that may be found on the United States Office of Personnel Management web site at www.opm.gov.



**APPLYING UNDER THE INTERAGENCY
CAREER TRANSITION ASSISTANCE
PROGRAM (ICTAP)**

INTERAGENCY CAREER TRANSITION ASSISTANCE PROGRAM

*** For displaced employees who are requesting special selection priority consideration ***

If you are a Federal displaced employee you may be entitled to receive priority consideration under the Interagency Career Transition Assistance Program. To receive consideration you must:

1. Be a Federal displaced employee.

The following categories of candidates are considered displaced employees.

[You must submit a copy of the appropriate documentation such as RIF separation notice, letter from the Office of Personnel Management (OPM), or your agency documenting your priority consideration status with your application package.]

- a. Current or former career or career-conditional (tenure group I or II) competitive service employees who:
1) received a special RIF separation notice; or 2) separated because of a compensable injury, whose compensation has been terminated, and whose former agency certifies that it is unable to place; or 3) retired with a disability and whose disability annuity has been or is being terminated; or 4) upon receipt of a RIF separation notice retired on the effective date of the RIF and submits a Standard Form 50 that indicates "Retirement in lieu of RIF"; or 5) retired under the discontinued service retirement option; or 6) was separated because he/she declined a transfer of function or directed reassignment to another commuting area;

OR

- b. Former military reserve or National guard technicians who are receiving a special OPM disability retirement annuity under section 8337(h), or 8456 of Title 5 United States Code.
2. Be applying for a position at or below the grade level of the position from which you are being separated. The position must not have a greater promotion potential than the position from which you are being separated.
 3. Have a current performance rating of record (or last) of at least fully successful or equivalent. This must be submitted with your application package. (This requirement does not apply to candidates who are eligible due to compensable injury or disability retirement.)
 4. Occupy or be displaced from a position in the same local commuting area of the position for which you are requesting priority consideration.
 5. File your application by the vacancy announcement closing date and meet all the application criteria (e.g. submit all required documentation, forms, etc.)
 6. Be rated well-qualified for the position. Well-qualified candidates are distinguished from minimally qualified candidates based on the rating criteria developed for this position.